

VIRTUAL OFFICE SERVICE PRICING

Anthem Executive Suites prides itself in accommodating its tenants' and clients' business needs; customizing amenities or space to find a "best fit" scenario for each.

<i>Virtual Office Service</i>	<i>Per Month</i>	<i>Payment Plans</i>
Mail Only (business address - no phone service)	\$ call us	Paid quarterly (due on 1st day of each calendar quarter)
Mail-package receipt & Forwarding or Distribution		Additional charge of 20% over standard cost of postage, FedEx or UPS
Quarterly Payment Plan	\$ call us	Paid quarterly (due on 1 st day of each calendar quarter)
a) Phone number		
b) Receptionist services		
c) Voice Mail with remote access & Voice Mail to Email		
d) Four (4) free hours of office or conference room use per month.		
e) Mail-package receipt & forwarding/distribution		Additional charge of 20% over standard cost of postage, FedEx or UPS
Semi-Annual Payment Plan	\$ call us	Paid semi-annually
Additional amenities are six (6) hours of conference room usage per month; 100 free B&W copies per month.		

***Ancillary Charges: Copier-Scanner:**

Faxes (send/receive):

Fax-to-Email Service:

Large Conference Room:

Small Conference Room:

Virtual Office use:

(Completely furnished, with phone & high-speed internet, connect or wireless)

Call us for our latest discount pricing

Please see the other side of this page for a view of the Main Conference room and one of the two small conference rooms.

